

NCIDQ Letter

For NCIDQ Active Certificate Holders

The core purpose of NCIDQ is to protect the health, life safety and welfare of the public by establishing standards of competence in the practice of interior design.

NCIDQ's 2006 Board

NCIDQ is governed by an eight-member Board of Directors, seven of whom are interior designers and one public member. Officers serve one-year terms, and directors serve two-year staggered terms. Beginning January 1, 2006, members of the Board will be:

Barbara Pallat, President
Burr Ridge, IL

Jan Bast, President-Elect
San Diego, CA

Janice Young, Past President
Jacksonville, FL

Sandra Friend, Director
Ashland, OR

David Stone, Director
Marblehead, MA

Carol Jones, Director
Vancouver, BC

Kimberly Marks, Director
San Antonio, TX,

Beth Holst, Public Member
Director
Springfield, VA

You can find brief biographies of the Board on the NCIDQ Web site at www.ncidq.org in the Who We Are section.

Message From the President

Janice Roberts Young



Looking Back on a Year of Accomplishments

It has been a wonderful experience to serve as the NCIDQ President this year and to have the opportunity to meet so many Certificate holders, member board members, exam candidates, educators and allied professionals. I remain amazed at how informed people are in *knowing* they need NCIDQ and wanting to know more about NCIDQ and its programs. And I also remain amazed at, and grateful for, the depth of commitment of our volunteers. NCIDQ has made great progress with so many projects this year, and I thank everyone who served on the NCIDQ committees who, through their efforts and talents, made this possible.

This year, we committed to increasing NCIDQ's communications to all our stakeholders. This newsletter is part of that commitment and a final one for 2005. NCIDQ has continued its promotion of NCIDQ programs, including the exam and IDEP, with more than 30 Ambassador presentations and our first booth at NeoCon in Chicago. We have accelerated our plan to increase awareness of NCIDQ by focusing on students and working to ensure that one day they will be our exam candidates and future volunteers. We attribute the 40% increase in exam candidates since

2000 to the Ambassador program and this outreach.

Those of you who have been involved in establishing purposes and principles for any organization will certainly appreciate the NCIDQ Board's efforts in doing just that this year. You will see our new core purpose at the top of this page and, going forward, in each of our documents. For years, we have had an innate sense of NCIDQ's important values, and, fortunately, most decisions adhered to those unwritten, but sensed, values. In this issue, you will also see these new core principles, which will be the touchstones for decisions made for NCIDQ.

This year my own special concern with regulatory matters has been rewarded with the Model Language Committee's first collection of cases reviewed by the regulatory boards. These cases are those in which violations have been found and fines levied in the regulation of interior design. They were used this year at our Annual Meeting to better understand the ramifications of licensed and unlicensed activity and how we as professionals might better communicate about our profession to other profes-

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sionals, regulators and the public. We will routinely ask that such public cases be forwarded to NCIDQ each year and be available there to our member boards.

The Board of Directors has worked hard this year, each playing a very active role to move the organization forward through his or her own work, knowledge and talents. It has been an honor to work with each of them and to appreciate the diverse backgrounds and abilities of these individuals. I can now look back at this Board and the terrific NCIDQ staff led by our highly valued Executive Director, Jeff Kenney, and see so much this great group of people has

made happen. It has been a wonderful experience working with them and the many professionals involved with NCIDQ, whose overriding concerns remain the advancement of the profession, while continuing to protect the public. It has been exciting to be part of all these changes and the tremendous synergy that is concentrated within NCIDQ. I can hardly wait to see what is next for NCIDQ!



Janice Roberts Young
NCIDQ President

NCIDQ Core Ideology

Earlier this year, the NCIDQ Board adopted a core ideology, which includes a core purpose and principles. This ideology will guide NCIDQ's goals and decisions.

Core Purpose

- The core purpose of NCIDQ is to protect the health, life safety and welfare of the public by establishing standards of competence in the practice of interior design.

Core Principles

- The Council is committed to providing valid, defensible, fair and reliable examinations as its core program.
- The Council provides excellent service to its Member Boards in support of their regulatory responsibilities to protect the public.
- The Council acknowledges its volunteers as its most important resource and conveys appreciation for their valued time and knowledge.
- The Council promotes education, experience, examination and ethics as integral parts of public protection and the standards of competent practice throughout the interior design professional's career.
- The Council administers services that reflect the highest standards of research, knowledge and presentation to benefit all stakeholders.
- The Council bases all decisions and initiatives on thorough research and considers their effect on public health, life safety and welfare.
- The Council is committed to ethical practices, fiscal stability and growth.

2005 Board of Directors

Janice Roberts Young

President
NCIDQ Certificate No. 007498
Jacksonville, FL

Barbara Pallat

President-Elect
NCIDQ Certificate No. 011690
Burr Ridge, IL

Derrell Parker

Past President
NCIDQ Certificate No. 011901
Las Vegas, NV

Jan Bast

NCIDQ Certificate No. 005416
San Diego, CA

Anne H. Browning

Public Member
Scottsdale, AZ

Sandra Friend

NCIDQ Certificate No. 004855
Ashland, OR

Carol Jones

NCIDQ Certificate No. 005006
Vancouver, BC

David Stone

NCIDQ Certificate No. 008043
Marblehead, MA

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Update on NCIDQ Policy Decisions

2008 Exam Eligibility Requirements Clarified

Last January, NCIDQ announced changes to the eligibility requirements for the NCIDQ Examination. The biggest change required that individuals who begin their work experience in 2008 or later complete that experience under a licensed/registered interior designer or architect who offers interior design services. We believe that supervised practice is an essential component to protect the public's health, life safety and welfare.

We received feedback from our member boards and individuals regarding this requirement, specifically relating to those for whom this requirement presents a hardship. Acknowledging their concerns, we implemented an "alternate supervision" clause and addressed concerns about the order in which education and work experience must be gained.

Alternate Supervision

The "alternate supervision" policy is designed for individuals who are unable to meet the 2008 requirement for supervised experience. Individuals must demonstrate that the requirement presents a hardship due to remote locations, health or financial issues or other reasons. For alternate supervision to apply toward exam eligibility, an applicant must request approval from NCIDQ when applying for the examination. In addition to the regular application materials, the applicant must submit:

- The basis for the hardship (which may include location, family, health or financial issues)

- Detailed records or logbook identifying the hours and date of work experience, with identification of work tasks or assignments completed
- A notarized letter from the individual providing the alternative supervision, dates of this supervision and verification of the credentials of the individual (full name, address, NCIDQ Certificate number, copy of individual's jurisdiction license or registration). If the supervisor is a registered architect, a statement identifying the architectural practice as offering interior design services must be included.
- Additional fee of \$150 for the special review.

Order of Education and Experience

The changes enacted last year resulted in increased flexibility for applicants who follow alternative educational and career paths, but we discovered that these changes inadvertently restricted access to the exam for a few eligible candidates. The NCIDQ Board rectified that situation by opening a brief window for those who were following NCIDQ's policy before it was changed. The policy states:

Individuals with acceptable education and experience may take the examination regardless of the order in which each was obtained. Applicants applying under this policy must apply before January 1, 2007. As of January 1, 2007 all work experience must follow education for those with less than a bachelor's degree.

Privacy Policy Adopted

It has always been NCIDQ's policy to protect the privacy of our Certificate holders, exam applicants and others to whom we provide services. We have recently passed a privacy policy that outlines how NCIDQ uses your information. You can view this policy on our Web site at www.ncidq.org/who/privpol.html or by clicking the link at the very bottom of any page of our Web site.

Currently, we do not provide a person's exam or Certificate status to anyone other than a regulatory agency or professional association when specifically requested by the individual Certificate holder. As the business environment has grown increasingly competitive, we have considered options for our Certificate holders who may want to publicize their credential. We are working on a feature for active Certificate holders to do this through the NCIDQ Web site.

Next year, we will send our active Certificate holders a form that allows them to choose whether to participate in this feature. If you choose to opt in, the online feature will provide basic contact information in a searchable database that would allow your clients, prospective clients or potential employers to verify your NCIDQ credential. This feature will be one more benefit available to you as an active Certificate holder and will help you promote the fact that you are qualified by examination to protect the public health, life safety and welfare. ■

CE Transcripts Available Online

By now, all active Certificate holders should have received a letter explaining the feature on our Web site that allows you to access your information. Simply click the link, "Log into NCIDQ," on the upper right-hand side in the blue bar on our home page. If you have not received this information, please e-mail Joshua Prentice, Director of Information Technology, at WebAdmin@ncidq.org.

In addition to making changes to your contact information, you can print continuing education transcripts whenever you need them. NCIDQ's continuing education registry is a convenient, economical way to maintain a record of your continuing education. When you (or your instructor) submit the NCIDQ Participant Form and fee, you will be added to the registry. That way, you will always have a verified record of your attendance that you can supply to your jurisdiction or your association. You will never have to worry about a certification of completion again! A modest \$12 fee per course submission is all it takes to have a single source for all your continuing education information. This fee helps offset the costs of administrative support of the Interior Design Continuing Education Council (IDCEC) and supports the work of the Foundation for Interior Design Education Research (FIDER).

These two organizations provide important services for interior designers and the profession. IDCEC promotes life-long learning and professional development for the profession by serving as a central entity for the sharing of continuing education information, approval and registration. To date, more than 4,000 IDCEC-approved continuing education courses have been taken by interior design professionals in the United States and Canada. FIDER provides the foundation for excellence in the interior design profession by setting standards

for education and accrediting academic programs that meet those standards. As of July 2005 there are 145 FIDER-accredited professional programs.

Call for Photographs

Publicize your work and the value of the NCIDQ credential! NCIDQ is looking for color photographs of your interior design projects for use on our Web site and in print publications. We're looking for photos of spaces as well as users of the spaces and for photos of different project types.

Where possible, we will include a photo credit if your photo is used. You will be asked to sign an agreement allowing NCIDQ unlimited rights to use your photographs before your work is used.

To submit your photographs, please prepare scans or digital photographs with a minimum resolution of 300 dpi. You can also submit prints to NCIDQ, but be aware that your work will not be returned. For digital photos or scans, only .tif and .jpg files will be accepted. Files smaller than 2 mb may be e-mailed to Peter_James@ncidq.org. Mail CDs and prints to Peter James at NCIDQ. All submissions must include the Certificate holder's name and Certificate number, the name of the project and the city and state of the project. Please note: we cannot return your submissions. ■

Support NCIDQ through your Amazon.com purchases!

When you purchase items on Amazon.com, you can support NCIDQ if you click on the Amazon link (for either the U.S. or Canadian site) from NCIDQ's home page. A portion of the proceeds from your purchases will go to support NCIDQ's programs. Thank you!

amazon.com

Is your contact information correct?

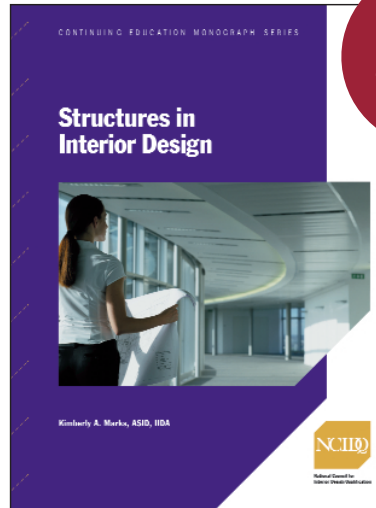
Update your mailing address, phone number and e-mail address by logging in to NCIDQ with the log-in instructions sent to you.

Structures in Interior Design Monograph Now Available!

The depth and breadth of knowledge regarding structural systems is extensive, and interior design professionals have a responsibility to understand how these systems affect the integrity of a space. Assembling a team of specialists and working to make informed decisions to serve clients and the public requires interior designers to have a broad-based, interdisciplinary understanding of the structural elements of any project.

NCIDQ's just-published monograph, **Structures in Interior Design**, provides a practical, non-technical base of understanding of structural systems and relates that understanding to how interior designers work with these systems. NCIDQ monographs offer you a convenient and affordable way to continue honing your knowledge of structural systems while earning the CEUs you need for registration renewal or professional membership renewal.

Like all NCIDQ monographs, **Structures in Interior Design** comes with a 25-question quiz that enables you to demonstrate your



Earn .6 CEUs!

understanding of the concepts presented. **Structures in Interior Design** was written by interior designer Kimberly A.

Marks, who has extensive experience working with these systems and the codes governing them. Marks is also a frequent teacher and presenter on these issues to design professionals.

Structures in Interior Design relies on Marks' considerable expertise and numerous graphic examples to help interior designers broaden their knowledge of structural systems and the design process for both residential and commercial spaces.

In addition to an overview of structural fundamentals, you'll learn considerations for structural, mechanical, plumbing, fireproofing, floor loading and more in this information-packed monograph.

Order NCIDQ's newest monograph, **Structures in Interior Design** today!

NCIDQ Monograph Order Form

Active Certificate holders—save 10%!

All orders include a monograph and a quiz to return to NCIDQ for credit. Prices are in US funds only and good through 12-31-06. All sales final.

Each is worth .6 CEUs in health, safety and welfare!

- Structures in Interior Design**\$115
- Creating Sustainable Interiors**\$115
- ADA Guidelines**\$115
- Lighting to Protect**\$115
- Ethics & the Design Professions**\$115

Ship to

Name _____

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City _____ State/Prov _____ ZIP/Postal Code _____

Phone _____

Email _____

I would like to receive information from NCIDQ when new monographs are published.

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Subtotal..... \$ _____

Less 10% discount* for active Certificate holders..... \$ _____

*Indicate your Certificate number here _____

For delivery to Washington, DC addresses, add 5.75%..... \$ _____

Shipping/handling..... \$ \$6.95

Total in U.S. funds \$ _____

Check enclosed Charge my Visa/MasterCard/AmEx/Disc

Card Number _____ Exp. Date _____

Signature _____

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NCIDQ Monographs, 1200 18th Street NW, Suite 1001, Washington, DC 20036

Or fax this form and credit card information to 202-721-0221



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www.ncidq.org

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October 2005 NCIDQ Examination Statistics

Exam Section	Registered	Passed	Pass Rate
Section I: Principles and Practices of Interior Design	918	564	61%
Section II: Contract Documents and Administration	880	522	59%
Section III: Schematics and Design Development	806	514	64%
Took All Three Sections	567	251	44%